

## Standard Operating Procedure (SOP) for Consent to Establish (CTE)- Expansion

(under Water (Prevention and Control of Pollution) Act, 1974, under Air (Prevention and Control of Pollution) Act, 1981)

Applicant registers and login using credentials on [www.investuttarakhand.uk.gov.in](http://www.investuttarakhand.uk.gov.in) and applies for consent to establish-expansion by selecting required service (Other Departmental Service- Post Operation); upload required documents as per the checklist

PCB user ID will be created and applicant redirects to OCMMS dashboard on relevant service page (CTE-Expansion) simultaneously, an intimation through SMS/ Email is sent to proponent

Fill the online application form for Consent to Establish (CTE)- Expansion

Consent Fee assessed through online fee calculator

Submit application online along with all the technical details, paying requisite fees & uploading all the documents

X

Online application reaches to concerned Regional Office & Regional Office staff scrutinize and review the application

Application reverted to the proponent for re-submission with corrected information/ documents; Proponent is also intimated by SMS/ Email

NO

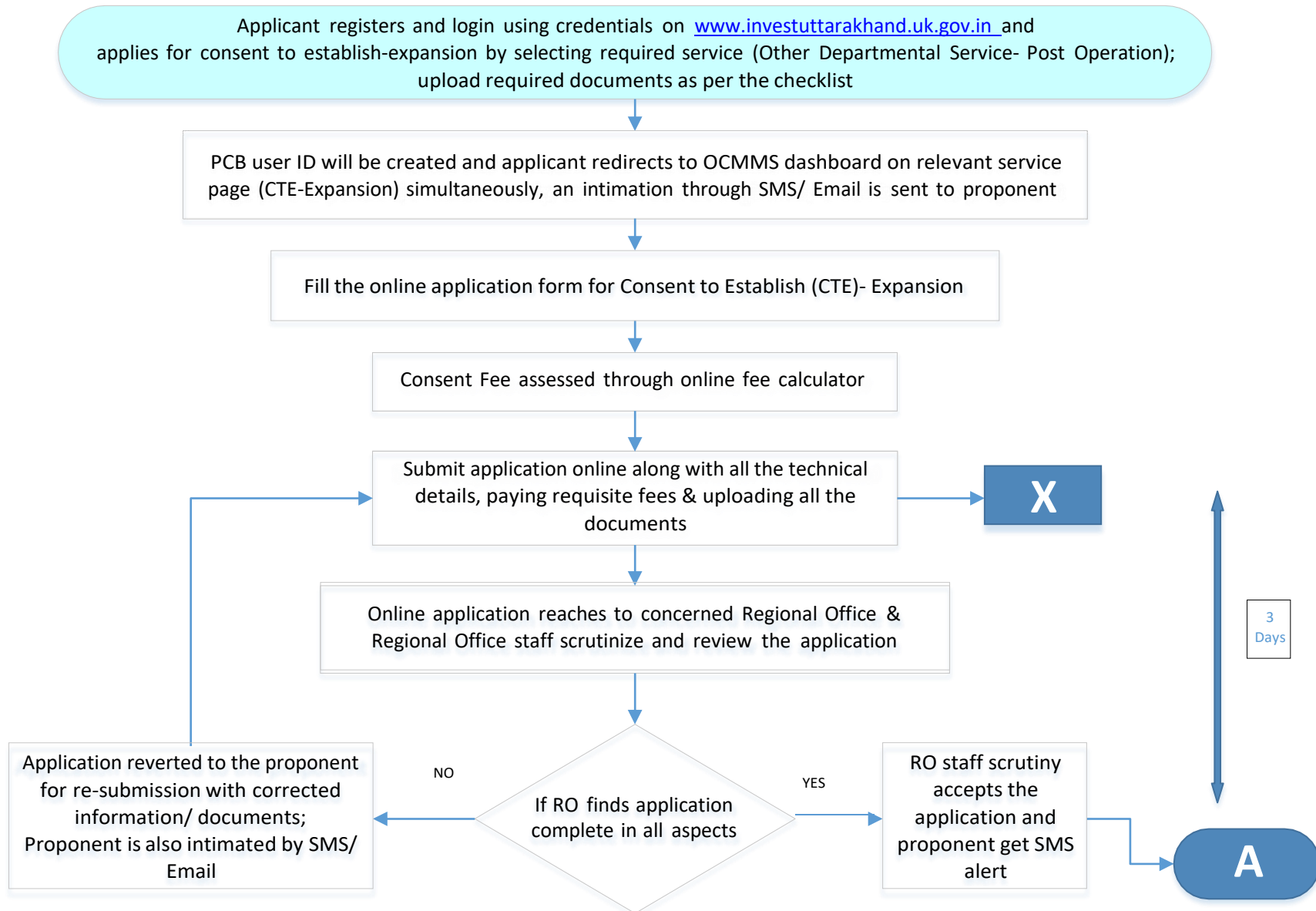
If RO finds application complete in all aspects

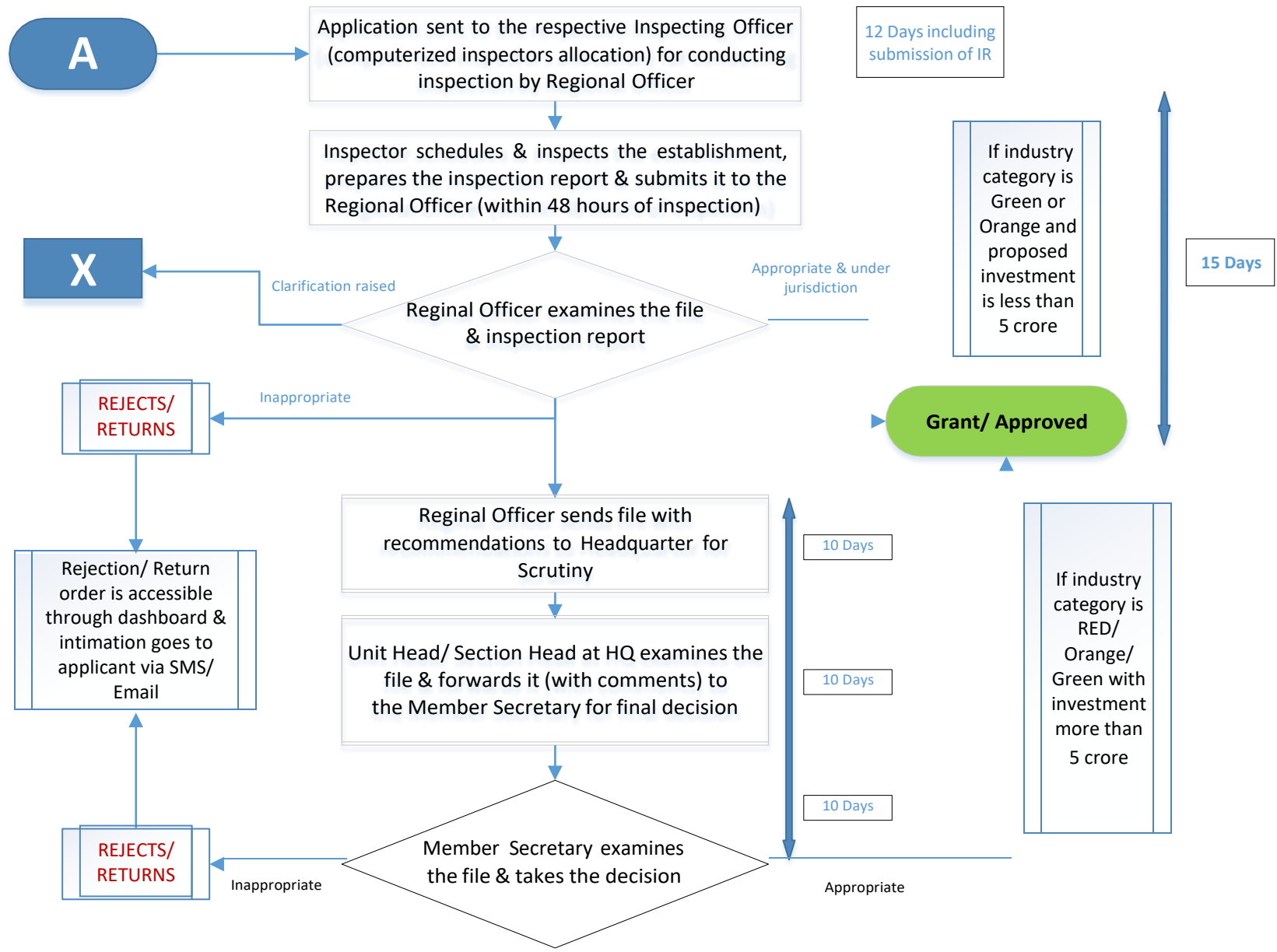
YES

RO staff scrutiny accepts the application and proponent get SMS alert

3 Days

A





**A**

Application sent to the respective Inspecting Officer (computerized inspectors allocation) for conducting inspection by Regional Officer

12 Days including submission of IR

Inspector schedules & inspects the establishment, prepares the inspection report & submits it to the Regional Officer (within 48 hours of inspection)

**X**

Clarification raised

Appropriate & under jurisdiction

Regional Officer examines the file & inspection report

If industry category is Green or Orange and proposed investment is less than 5 crore

15 Days

**Grant/ Approved**

**REJECTS/ RETURNS**

Inappropriate

Rejection/ Return order is accessible through dashboard & intimation goes to applicant via SMS/ Email

Reginal Officer sends file with recommendations to Headquarter for Scrutiny

10 Days

Unit Head/ Section Head at HQ examines the file & forwards it (with comments) to the Member Secretary for final decision

10 Days

If industry category is RED/ Orange/ Green with investment more than 5 crore

10 Days

**REJECTS/ RETURNS**

Inappropriate

Member Secretary examines the file & takes the decision

Appropriate