

Document Checklist – For Services under Insecticides

DCL for Insecticides - Sell/Stock/Distribute (Licence/ Amendment)

S. No.	Document Code	Document Type	Is Document Type Mandatory	Issued By	Document Name	Is Document Mandatory	Check points
Licenses							
1	UK-DCL-392	Drawing/Map	Yes	Self	Description of place for where the sale depot is intended to be operated (include layout map)	Yes	Layout map, marking the location.
2	UK-DCL-391	Competent Authority – Certificate	Yes	Self	Principal certificate issued by manufacturer	Yes	Name of manufacture clearly mentioned.
3	UK-DCL-47	Proof of ownership/ Property Document	Yes	Self	No Objection Certificate-Owner of Premises	Yes	NoC from owner.
4	UK-DCL-9	Company Incorporation Document/ Disclosure Document/ Financial Document/ Proof of ownership	Yes	MoA / AoA / MoU	Memorandum of Association	Yes	MoA for the Company.

5	UK-DCL-131	Identity proof	Yes	Unique Identification Authority of India/ Election Commission of India	Aadhar Card/ Election Voter ID Card	No	Identity of the applicant
6	UK-DCL-333	Qualification Documents	Yes	Self	<p>Qualification requirements:</p> <p>a) A person who applies for grant of license to sell, stock, or exhibit for sale or distribute insecticides shall possess or shall employ a person possessing a Graduate degree in Agriculture Sciences or Bio-technology or Bio-chemistry or Life Sciences or in Science with Chemistry or Botany or Zoology as the minimum qualification</p> <p>OR</p> <p>1 Year Diploma Course in Agriculture or Horticulture or related subjects from any</p>	Yes	Qualification Documents with Self-Attested of the staff. Contract Agreement on Rs. 100 Stamp Paper, Address & ID Proof

					Government recognised university or Institute with course content on Plant Protection & Pesticides management		
7	UK-DCL-34	Affidavit - Without Prescribed format	Yes	Self	Affidavit on Rs. 10 stamp paper	Yes	Affidavit for sell/stock/distribute
8	UK-DCL-129	Identity proof	Yes	Income Tax Department	PAN/ TIN Card - Firm / Organisation	Yes	Organisation TIN
9	UK-DCL-18	Photo	Yes	Self	Applicant photographs (Two)	Yes	Clear photograph of the applicant
Amendment of License							
1	UK-DCL-391	Competent Authority – Certificate	Yes	Self	Principal certificate issued by manufacturer / dealer	Yes	Name of manufacture clearly mentioned.
2	UK-DCL-12/ UK-DCL-13	Address Proof	Yes	Self/ Department of Stamps & Registration	Rent Agreement/ Sale Deed	Yes	Address proof for amendment.