

Site Plan Approval under Factories Act, 1948

Timeline: 30days

Checklist for Plan Approval under Factories Act

S. N.	Document Code	Document Type	Is Document Type Mandatory	Issued By	Document Name	Is Document Mandatory	Comment	Check points
1	UK-DCL 254	Miscellaneous Document	Yes	Self	Covering letter	Yes		Whether covering letter is on letter head and is signed? It should indicate that the work has been completed
2	UK-DCL 209/ UK DCL-120/ UK DCL-10	Property document	Yes	Department of Revenue/ Department of Stamps & Registration/ SIIDCUL	Proof of ownership of Factory Building premises (land papers i.e Land Registry/ Lease Deed/ Land Allotment certificate SIIDCUL)	Yes		Whether ownership papers uploaded?
3	UK-DCL 88	State Government-Certificate	Yes	Uttarakhand Environment Protection and Pollution Control Board	NOC from Pollution	Yes		Whether NOC uploaded?
4	UK-DCL 87	State Government-Certificate	Yes	Uttarakhand Fire and Emergency Services	NOC from FIRE	Yes		Whether NOC uploaded?

5	UK-DCL 178	State Government-Certificate	Yes	Urban Local Bodies	NOC from Local Development Authority, such as, Nagar Palika, Nagar Nigam, Notified areas, etc (as per Factory Act rule 3 (1) D	Yes		Whether NOC uploaded?
6	UK-DCL 257	Report (DPR, Technical, Financial)	Yes	Self	Process Flow Diagram as per Factory Act rule 3 (1) A	Yes		Whether process flow diagram uploaded?
7	UK-DCL 130	Drawing/ Maps	Yes	Self	Site Plan (as per rule 3)	Yes		Whether site plan uploaded?
8	UK-DCL 130	Drawing/ Maps	Yes	Self	Site Plan (Additional) (as per rule 3)	Yes		
9	UK-DCL 92	Miscellaneous Document	Yes	Self	Form 1 as per Factory Rules	Yes		Whether Form 1 uploaded?
10	UK-DCL 309	State Government-Application	Yes	Self	Questionnaire to Form 1 as per Factory Rules	Yes		Whether questionnaire to Form 1 uploaded?
11	UK-DCL 81	Competent Authority - Certificate	Yes	Recognized by GoUK	Certificate of Stability (Form 2 as per Factory Rules)	Yes		Whether Form 2 uploaded?
12	UK-DCL 321	Central Government - Certificate	Yes	MoCI-DIPP-Petroleum & Explosives Safety Organisation	NOC as per Petroleum Rules	No	IF required	Whether NOC uploaded?

Cost: Nil