

Document Checklist – For Services under Insecticides

a) DCL for Insecticides Manufacturer (License/Amendment)

S. No.	Document Code	Document Type	Is Document Type Mandatory	Issued By	Document Name	Is Document Mandatory	Check points
License							
1	UK-DCL-218	Affidavit - Prescribed format	Yes	Self	Affidavit on Rs. 100 Stamp Paper for Implementation of Insecticide Act, 1968	Yes	Affidavit along with Address proof & ID, Pan Card
2	UK-DCL-393	Central Government - Certificate	Yes	Central Insecticides Board and Registration Committee	Registration Certificate from Central Insecticide Board, Gol	Yes	Registration of each product to be done through Central Insecticide Board & Registration Committee, Gol.
3	UK-DCL-52	State Government – Registration	Yes	Directorate of Industries	Land Registration Certificate - District Industries Centre	Yes	Industry Registered or Not
4	UK-DCL-388	Drawing / Maps	Yes	Self	Blueprint of unit	Yes	Site Plan
5	UK-DCL-382	Equipment List	Yes	Self	List of Laboratory equipment(s) and Plant machinery	Yes	List of Equipment and Machinery

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6	UK-DCL-257	Report (DPR, Technical, Financial)	Yes	Self	Process Flow Diagram (Insecticides)	Yes	Proper DPR
7	UK-DCL-88	State Government- Certificate	Yes	Uttarakhand Pollution Control Board	No Objection Certificate-UKPCB	Yes	NOC from Pollution Control Board
8	UK-DCL-229	Documents of Chemist/Experts	Yes	Self	Affidavit on Rs. 100 Stamp Paper for responsibility of Quality Control of Insecticides. Certificate – Eligibility (Certificate of qualification and experience of expert staff hired as Chemist)	Yes	Qualification certificate, Address & ID Proof, Joining Report, Appointment Letter & Photo
9	UK-DCL-87	State Government- Certificate	Yes	State	No Objection Certificate-Fire	Yes	NOC from Fire
10		GST Registration Certificate	Yes	State	Sales Tax Dept.	Yes	Firm GST Registration Certificate
Amendment (Transfer)							
1	UK-DCL-34	Affidavit in prescribed format	Yes	Self	Affidavit for transfer ownership/Adding product category	Yes	Affidavit for transfer ownership/Adding product category (Each product to be

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							registered from Central Insecticide Board & Registration committee, GoI)
2	UK-DCL-387	Address Proof	Yes	Self/Department of Stamps & Registration	Rent Agreement/Sale Deed	Yes	Address Proof for Amendment