

Document Checklist – For Services under Insecticides

DCL for Insecticides – Pest Control Operations (Licence/Renewal)

S. No.	Document Code	Document Type	Is Document Type Mandatory	Issued By	Document Name	Is Document Mandatory	Check points
Licenses							
1	UK-DCL-392	Drawing/Map	Yes	Self	Description of place for where the sale depot is intended to be operated (include layout map)	Yes	Layout map, marking the location.
2	UK-DCL-391	Competent Authority – Certificate	Yes	Self	Principal certificate issued by manufacturer	Yes	Name of manufacture clearly mentioned.
3	UK-DCL-47	Proof of ownership/ Property Document	Yes	Self	No Objection Certificate-Owner of Premises	Yes	NoC from owner. /If rented, then rent agreement.
4	UK-DCL-9	Company Incorporation Document/ Disclosure Document/ Financial Document/ Proof of ownership	Yes	MoA / AoA / MoU	Memorandum of Association	Yes	MoA for the Company.

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5	UK-DCL-131	Identity proof	Yes	Unique Identification Authority of India/ Election Commission of India	Aadhar Card/ Election Voter ID Card	No	Identity of the applicant
6	UK-DCL-333	Qualification Documents	Yes	Self	<p>Qualification requirements:</p> <p>For Pest Control Operators – Any person who applied for grant of license should be at least a graduate in agriculture or in science with Chemistry as a subject with a certificate of minimum 15 days training from any of the institutions mentioned below:</p> <p>§ Central Good Technological Research Institute, Mysore</p>	Yes	Qualification of the staff.

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					§ Indian Grain Storage Institute, Hapur § National Institute of Plant Health Management, Hyderabad Certificate of Pest Control Course (For Pest Control Operations) for fumigation pest control operator shall have to obtain special permission from the Plant Protection Advisor to the GoI		
7	UK-DCL-34	Affidavit – in Prescribed format	Yes	Self	Affidavit on Rs. 10 stamp paper	Yes	Affidavit for sell/stock/distribute
8	UK-DCL-129	Identity proof	Yes	Income Tax Department	PAN/ GST - Firm / Organisation	Yes	Organisation GST
9	UK-DCL-18	Photo	Yes	Self	Applicant photographs (Two)	Yes	Clear photograph of the applicant
Renewal of License							

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1	UK-DCL-177	Product list	Yes	Self	Approved product details i.e List of products	Yes	List of Product
2	UK-DCL-391	Competent Authority – Certificate	Yes	Self	Principal certificate issued by manufacturer	Yes	Name of manufacture clearly mentioned.
3	UK-DCL-129	Identity proof	Yes	Income Tax Department	PAN/ GST Organisation	Yes	Organisation GST
4	UK-DCL-18	Photo	Yes	Self	Applicant photographs (Two)	Yes	