



सर्वेषां विकासाय

Document Checklist

- **Service:** Land Allotment
 - **Mode of Service:** Online
 - **Authority:** State Infrastructure and Industrial Development Corporation of Uttarakhand Ltd.
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- Service Timeline for Approval: 15 days (From the date of Opening of bid.)
 - Lease period: 90 Yrs.

Checklist of Document

Common Documents:

1. Detailed Project Report Certified by CA (M)
2. Affidavit (Regarding all information provided by Applicant are Correct) (M)

In case of Company:

1. MoA & AMP; AoA (Self attested).
2. List of Shareholders duly attested by Practicing CA/Practicing CS
3. List of Directors with DIN No. duly attested by Practicing CA/Practicing CS.
4. Certified Copy of Board Resolution
5. Identity Proof of Authorized Sign. (Copy of Passport/Aadhaar No/DL/Voter ID/PAN Card)
6. Address Proof of Authorized Sign. (Copy of Passport/Aadhaar No/DL/Voter ID/Bank
7. Passbook/Electricity Bill/Telephone Bill)

In case of Partnership

1. Copy of Partnership Deed registered/Notarized
2. List of Partners with following fields Name, % share/partnership interest, Address, Phone no,
3. PAN No duly attested by Practicing CA/Practicing CS
4. Power of Attorney /Authorization from all Partners.
5. Identity Proof of all partner/ Identity Proof of Authorized Sign. (Copy of Passport/Aadhaar
6. No/DL/Voter ID/PAN Card)
7. Address Proof of all Partner/Address Proof of Authorized Sign. (Copy of Passport/Aadhaar
8. No/DL/Voter ID/Bank Passbook/Electricity Bill/Telephone Bill)
9. PAN Card of Firm

In case of Proprietorship

1. Identity Proof. (Copy of Passport/Aadhaar No/DL/Voter ID/PAN Card)
2. Address Proof. (Copy of Passport/Aadhaar No/DL/Voter ID/Bank Passbook/Electricity Bill/Telephone Bill)
3. Copy of PAN Card of Proprietor.

In case of LLP

1. Incorporation Document.
2. List of Partners with following fields Name, % share/partnership interest, Address, Phone no. duly attested by Practicing CA/Practicing CS.
3. List of designated Partners with Name, DPIN duly attested by Practicing CA/Practicing CS.
4. Power of Attorney /Authorization letter of Authorized Signatory.
5. LLP PAN Card
6. Identity Proof of Authorized Signatory. (Copy of Passport/Aadhaar No/DL/Voter ID/PAN Card)
7. Address Proof of Authorized Signatory. (Copy of Passport/Aadhaar No/DL/Voter ID/Bank Passbook/Electricity Bill/ Telephone Bill)

In case of HUF

1. Proof of HUF
2. Identity Proof of Karta (Copy of Passport/Aadhaar No/DL/Voter ID/PAN Card)
3. Address Proof of Karta (Copy of Passport/Aadhaar No/DL/Voter ID/PAN Card)
4. Copy of PAN Card of HUF

In case of Govt. Department/Statutory Bodies:

1. Power of Attorney /Authorization Letter of Authorized Sign.
2. Identity Proof of Authorized Sign. (Copy of Passport/Aadhaar No/DL/Voter ID/PAN Card)
3. Address Proof of Authorized Sign. (Copy of Passport/Aadhaar No/DL/Voter ID)
4. Brief note about the constitution of statutory body with name of applicable Act under which established.