

Registration under Contract Labour Act, 1970 (Principal Employer/ Owner)

Checklist for Registration under Contract Labour Act (Principal Employer/ Owner)

S. N.	Document Code	Document Type	Is Document Type Mandatory	Issued By	Document Name	Is Document Mandatory	Comment	Check points
1	UK-DCL-24	State Government - License	Yes	Department of Labour	Factory Act License copy	Yes		Whether correct copy of license uploaded
2	UK-DCL-9	Company Incorporation Document / Disclosure Document / Financial Document / Proof of Ownership	Yes	MoA/ AoA/ MoU	Memorandum of Association / Memorandum of Articles	Yes		Whether name of company same as applied. Objective matches with the application details (if applicable)
3	UK-DCL-11	Agreement	Yes	Self	Partnership deed with names of Director	Yes		To check the existence of partnership and the names of Directors
4	UK-DCL-131	Identity proof	Yes	Unique Identification Authority of India/ Election Commission of India/ Ministry of External Affairs	Aadhar Card/ Election Voter ID Card/ Passport	Yes		Whether proof uploaded of correct person/ organization
5	UK-DCL-129	Identity proof	Yes	Income Tax Department	PAN/ TIN Card - Firm / Organisation	Yes		Whether proof uploaded of correct organization

6	UK-DCL-30	Miscellaneous Document	Yes	Directorate of Treasuries, Pension & Entitlements	Treasury Challan	Yes	Whether payment made in right head, challan is of current financial year and the amount is as per prescribed fee
7	UK-DCL-19	Photo	Yes	Self	Photograph of Establishment	Yes	One photograph of front with name of establishment and another of interior (inside the establishment)
8	UK-DCL-36	Miscellaneous Document	Yes	Self	List of workers	Yes	List should be on the letter head of the firm