

## Norms for Residential Hostel in School

All the School Should Provide Residential facilities after child pass 5<sup>th</sup> Standard they will Compulsory follow the following rule.

- 1- The Institution will have to Apply in the prescribed Format.
- 2- Generally hostel facility should be made available after class 5, but from class 3 to 5 children of only those families will be allowed to stay in hostels, whose both parents are in service or they reside outside state.
- 3- Separate hostel there will be blocks for girls and boys.
- 4- There should be at least 1 caretaker on every 20 Students and 1 supervisor for 50 children.
- 5- It is important to arrange sports item and recreation material for students.
- 6- Hostel should be a Pucca Bhawan and should build according to Earthquake Resistant Techniques. incase of emergency there should be provision of evocation.
- 7- Hostel rooms should have proper ventilation and light, door and windows that should be in proper condition.
- 8- There should be at least 6 sq. mt. space for one child in hostel.
- 9- One room should have maximum 4 students but in case dormitory is available it should have generaiiy 8 students.
- 10- Hostels should have sufficient toilets, generally 1 toilet and 1 bathroom may be provided for maximum 6 students, Cleaner/sweeper should be arranged for daily cleaning of toilet and rooms.
- 11- Fire extinguisher should be installed for safety in hostel.
- 12- One supervisor for maximum 50 students and one warden for maximum 100 students in one hostel building.
- 13- There should be female supervisor and warden for girls hostel.
- 14- Separate library and study rooms for hostel students along with regular electricity connection and educational magazines, newspaper.
- 15- There should be one counselor for maximum 100 students, warden and supervisor should take notice of abnormal activities or behavior of students and get the students counseled immediately.
- 16- Mess should be separate from hostel and proper cleanliness should be maintained in mess/kitchen.

- 17-Mess/kitchen garbage should be immediately disposed off and water should be drained properly and there should be no leftover food or water congestion near mess/kitchen.
- 18-Food should be fresh and nutritious and properly cooked.
- 19-Mess/dining hall should be clean and properly lighted.
- 20-Priority should be given to female employees in girls mess but in case mess is located quite a distance from hostel then at least 50% employees in mess should be female.
- 21-High security boundary wall around the hostel and security guard in entry and exit gate along with CCTV camera.
- 22-Local guardian nominated by parents should only be allowed to meet children.  
Visitors room should be separate.
- 23-There must be ban on male entry in girl's hostel.
- 24-Mobile phones should be banned in hostels but there should be landline arrangement which should have valid entries along with entries of incoming calls.
- 25-Ragging should strictly prohibited inside and outside campus.
- 26-Every student wing should have a locked complaint box so that students can submit their complaints. Teachers will be given duties to open the complaint box and complaints will be compiled and presented and sensitively settled.
- 27-The schools which are already operating hostels should also comply with norms but should have apply for registration from district committee.
- 28-The school / Residential hostel will be follow the Juvenile justice act.
- 29-The school should apply for operating hostel at district level. At district level a committee will be constituted compotion of nominee of district magistrate, Nominee of SSP and CEO or his nominee with prior approval of District Magistrate and the committee will jointly inspect the hostels, and after inspection would submit its report to District magistrates. District level committee which would consider the application would be as below. The committee would also hear complains.

1. Nominee of district magistrate(SDM)
2. Nominee of police superintendent
3. District education officer (Secondary education)

Two Female representative are necessary to nominate in committee for girls hostel.

The committee will review hostels once in every 3 month.